

Veeva Fax Number Port In Form

Requestor Details	
Requestor Name	
Requestor Email	
Vault Details	
Vault ID	 Enter the Vault ID of one Vault CRM Instance where the fax number will be used. How to Find the Vault ID of a Veeva Vault Instance? Even if the fax number will be used across all of the Vaults for the customer, at least one Vault ID needs to be mentioned.
Customer Name	
Fax Number Details	
Fax Number	 Enter the fax number you want to port, in E.164 format (for example, +14155552671). Include the "+", country code, and full number exactly as it appears with your carrier.
Fax Direction	 Specify whether the number will be used for Inbound only (receiving faxes), Outbound only (sending faxes), or Inbound and Outbound (both receiving and sending faxes).
Target Vault ID for Inbound Fax	 Indicate inbound faxes for this number should be routed to which Vault CRM instance. Mention the Vault ID. How to Find the Vault ID of a Veeva Vault Instance? A fax number can be mapped to one and only one Vault CRM instance for inbound. If multiple Vault IDs are mentioned, Veeva will reject the request and a new form must be submitted.
Outbound Mapping Scope	 Indicate whether outbound faxes from this number should be allowed for all Vault CRM instances under your customer account, or a subset.

Mapped Vault IDs for Outbound Fax	 If the Outbound Mapping Scope is a subset of Vault CRM instances, mention the Vault ID of those instances. This is a comma separated list.
Requested Port Over Date and Time Details	
Requested Port Over Date and Time	 Provide the exact date and time when you want the port to occur. If approved, the service provider will port the number at this requested time. Choose a future window that minimizes business disruption.
Requested Port Date	 Enter the preferred port date in YYYY-MM-DD format. This is when the cutover should happen.
Requested Port Time	 Enter the preferred port time in HH:MM (24-hour) format.
Requested Port Timezone	 Enter the timezone for your requested port date/time (for example, America/Los_Angeles, CET). This ensures provider schedules the cutover correctly.
Current Carrier Information	
Full Name	 Enter the full legal name of the account holder. For businesses, use the exact registered company name. For individuals, use your first and last name as listed on the carrier account.
Address	 Enter the service or billing address on file with your current carrier (street, city, state, postal code, country). This must exactly match carrier records.
Account Number at Current Carrier	 Provide the account number from your current carrier. Use the exact value shown on your invoice or bill.
BTN/ATN (Billing/Authorization Telephone Number)	 Enter the main number on your carrier account (Billing Telephone Number or Authorization Telephone Number). Usually listed on your invoice or bill.

Auth Name	Enter the name of the authorized contact person on your carrier account (the person who can approve number porting).
Account PIN (optional)	If your carrier uses a security PIN or password for account changes, provide it here. If not, leave this blank.